

# NEVA ALOIS MILINGA



## CONTACT ME

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Dar es salaam, Tanzania.

## EDUCATION

### Bachelor of science in Economics and Finance

The Institute of Finance Management  
2019 - 2022

### Advanced Secondary level

Rungwe Secondary School  
2017 - 2019

### Ordinary Secondary Level

Lusetu Secondary School  
2013 - 2016

## LANGUAGES

English - Excellent  
Swahili - Excellent

## SKILLS

- Inventory & stock control skills
- Sales & Customer service experience skills
- Attention to details & Analytical skills
- Computer Application Skills
- Negotiations skills
- Digital marketing skills
- Accounts payable and receivable control skills
- Problem solving, flexibility and adaptability
- Financial products & Microfinance services
- Driving with valid driving license
- Store & warehouse control skills
- Suppliers & vendors relationship control

A versatile business professional with expertise in economics, finance, data analysis, planning, logistics, sales, customer service, and business operations. Proven ability to analyze complex data, develop strategic plans, and drive results across diverse functions. Strong communication and interpersonal skills facilitate effective collaboration and relationship-building. Thrives in fast-paced environments, excelling at problem-solving and adapting to new challenges. Committed to delivering excellence and driving organizational success.

## WORK EXPERIENCE

### Assistant Accountant, Sales and store

Aug 2020- Nov 2020

#### Mbinga Coffee Curing Co.Ltd | Mbinga - Ruvuma.

We are Cooperative Union; skillfully processing coffee to quality and marketable green coffee beans and finished products, The core business of the company is to cure parchment coffee received from various Private Coffee Buyers, Cooperative Societies and farmers groups using our two coffee curing mills and provides warehouse storage facilities for green coffees awaiting auctions and exports and therefore generating income from storage charges

I as an assistant accountant my job was, Performing reconciliations of accounts. Preparing profit and loss accounts sheets. Enter financial transactions into internal databases. Maintain digital and physical financial records. Create financial documents such as bills, invoices,. Maintain company ledgers and daily financial transactions. Receiving customers and provides centric exceptional customers experience

### Logistics & Store Officer

Feb 2023- Feb 2024

#### Watu Credit Tanzania Ltd.

Watu is an Asset FinTech revolutionising mass-market mobility across Africa through financial inclusion and accessibility, Watu is committed to transforming urban mobility and the financial lending landscape. By providing access to affordable and flexible financing for two and three-wheelers and Watu Simu loan.

- To ensure and monitor inventory levels, stock movement, conduct regular stock take audits and coordinating timely delivery of goods.
- Collaborate with suppliers to streamline the supply chain and ensure smooth logistics operations.
- To process quotations, LPO, GRN by communicating effectively with the finance and procurement team.
- To ensure products are placed in the display area every work day in the Morning.
- To establish and maintain relationship with company suppliers and vendors.
- To provide excellent customer service by addressing inquiries and resolving issues throughout logistics operations such as damaged vehicles.
- To assist customers with the maintenance process, places and services deserve to get.
- To provide products knowledge information to customers, assist in their model selection process and offers packages included information and supervise their cash payment.
- To oversee the final sales process including signing delivered agreements.

## TRAININGS & WORKSHOPS

### Basic Certificate Award in Driving Course

Newness Driving School | Njombe Tanzania

Aug 2022 -Oct 2022

### Certificate in Computer Literacy

St Joseph's VTC Mbinga | Mbinga - Ruvuma

Feb 2017 - May2017

## HONOURS & AWARDS

- Dar es salaam Stock Exchange Scholar Investment Challenge 2022 - Among of the Top Ten Winner.
- Customer Care Superstar watu Credit - Customer Care week 2023

## REFERENCES

#### Sarah Sayore

Watu Credit (Ltd)/Manager

Phone: 255752184224

Email:sarahsayore@yahoo.co.tz

#### Ibrahim Maganga

Watu Credit/ Logistics Supervisor

Phone: 255748501695

Email:ibrahimjosephmaganga@gmail.com

#### Arif Nassoro

Branch Manager/ Watu Credit (T) Ltd

Phone: 255683865894

Email:arifahmednassorobaalawy@gmail.com