

IBRAHIM EMANUEL PATRICK

PERSONAL DETAILS

Full Name Ibrahim Emanuel Patrick

Address P.O. Box 9018 Tumaini Steet, Kisarawe II Ward, Kigamboni District, Dar es Salaam. Tanzania.

Phone +255 783 279 116

Email Ibrahimpatrick12002@gmail.com

Languages English-Fluent Proficiency, Swahili-Mother tongue

Nationality Tanzanian

CAREER OBJECTIVE

I am a dedicated banking and finance professional with a solid background in budget execution, cash flow management, and accounts reconciliation. Holds a bachelor's degree in Banking and Finance and a certification in Sustainable Finance Taxonomies. Skilled in financial reconciliation, compliance auditing, and cost control. Passionate to leverage finance skills in driving financial integrity, optimizing operational efficiency, and delivering sustainable value within the banking and finance sector.

EXPERIENCE

Finance Assistant

Kasulu Sugar Project | November 2025 – March 2026

Key Responsibilities & Achievements:

- Managed a project budget of **\$2.8 million**, ensuring **98% budget utilization** while maintaining strict cost control across agricultural operations and capital expenditures.
- Processed an average of **150 invoices monthly**, totaling over **\$1.2 million in vendor payments**, with a **0% error rate** and full compliance with procurement policies.
- Reduced payment turnaround time by **40%** (from 15 days to 9 days) by streamlining approval workflows and implementing a structured payment schedule for key suppliers.
- Prepared and submitted **monthly financial reports** to senior management with **100% on-time delivery**, including variance analysis that identified **\$120,000 in cost savings** through renegotiated supplier contracts.
- Managed payroll for **450 project employees**, processing **\$1.8 million in salaries** over the contract period with **zero discrepancies** and full statutory remittance (PAYE, NSSF, WCF) within regulatory deadlines.
- Supported a **clean external audit** with **no material findings**, successfully resolving **12 prior audit queries** through improved documentation and reconciliation procedures.
- **Monitored daily cash flow**, maintaining **optimal liquidity** with cash balances kept within the **10–15% of monthly expenditure** range, avoiding both cash shortfalls and idle funds.
- **Implemented a fuel tracking system** that reduced unauthorized fuel consumption by **25%**, achieving **\$18,000 in cost avoidance** over the five-month engagement.

Revenue Accountant Trainee

Kasulu Town Council | July 2023 – September 2023

Key Responsibilities & Achievements:

- Assisted in the collection and processing of local revenue (including property rates, business licenses, and service fees), contributing to the quarterly collection of over **Tsh.180 million**.
- Reconciled daily revenue collections with receipts issued, identifying and resolving discrepancies which reduced accounting errors by **15%** within a 6-month period.
- Prepared and submitted weekly collection reports to the Senior Revenue Accountant, enhancing the timeliness of financial reporting for management review.
- Supported the audit of business license compliance for 150+ local businesses, identifying 25 non-compliant entities and helping to recover **TZS 8.5 million** in unpaid fees.
- Utilized the councils financial software to update taxpayer records, accurately processing over **400+ transactions** monthly.
- Assisted in following up on 50+ outstanding customer arrears, which contributed to a **10% improvement** in the collection rate for overdue accounts.

EDUCATION

Bachelor's degree of Banking and Finance

Institute of Finance Management | 2022 – 2025

RELEVANT SKILLS

Category	Skills
Banking & Finance	Budget execution, cash flow management, accounts reconciliation, financial reconciliation, compliance auditing, cost control
General Skills	Communication, advanced excel, problem solving, team collaboration, data base management

CERTIFICATIONS AND TRAINING

Training	Institution	Date Issue
Financial Literacy and Career Growth	NCBA BANK	28 th June 2025
Campus to Cashflow: Thriving in Job Market and Mastering Personal Finance	Institute of Finance Management-IFM	30 th May 2025
Introduction to Sustainable Finance Taxonomies	United Nations	1 st December 2025
Nation Service Training (JKT)	Ruvu JKT 832KJ	27 th September 2022

REFEREES

1. Gisbeth Medadi Michael

Title: Operations Supervisor

Institution: Kasulu Sugar Project Po Box 486, Kasulu, Kigoma, Tanzania

Phone: +255 747 724 113

Email: graygzzy@gmail.com

2. Henry Richard Ntibanoga

Title: Field Officer

Institution: International Committee of the Red Cross. Po Box 1050. Kibondo District, Kigoma, Tanzania

Phone: +255 752 801 377

Email: henryntibanoga@gmail.com

3. Patrick Vicent Nditiye

Title: Medical Doctor

Institution: Babayu Health Centre. Po. Box 9790, Bahi District, Dodoma, Tanzania

Phone: +255 621 562 547

Email: Patricknditiye@gmail.com

DECLARATION

I hereby declare that the information provided above is true and correct to the best of my knowledge.

I. E. Patrick

Ibrahim Emanuel Patrick