

CURRICULUM VITAE (CV)

PERSONAL DETAILS

SURNAME: KITANGE
FIRST NAME: EZEKIEL
MIDDLE NAME: EPIFANI
NATIONALITY: TANZANIAN
DATE OF BIRTH: 13/07/1995
SEX: MALE
MARITAL STATUS: SINGLE



CONTACT ADDRESS

Postal address: P.O. Box 12237
DAR ES SALAAM
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E-mail kitange95@gmail.com

CAREER PROFILE

I am strong active with demonstrated ability to work, Responsible, Capable of working under minimum supervision, self-motivated and highly effective as a team player and Initiating, organizing, and supervising both existing and new projects, quick to learn with good interpersonal and organizational skills.

OBJECTIVE

To obtain a full-time position that offers professional working environment and enables me as a candidate to grow while meeting corporate goals. Committed to expand my skills and experience within taxation professional to provide best and competent service which complies with Accounting Standards and Tax Management Professional Ethics.

EDUCATION BACKGROUND

- 2018/19- 2020/21: **Bachelor Degree in Tax Management (BTX)**, at
Institute of Finance Management (IFM), Dar Es Salaam
- 2016-2018: **Advanced Certificate of Education Examination (ACSEE)** at
Majengo Secondary School, Moshi -Kilimanjaro
Economics, Geography and Mathematics (EGM)
- 2012-2015: **Certificate of Secondary Education Examination (CSEE)** at
Kisomachi Secondary School, Moshi -Kilimanjaro.
- 2005- 2011: **Primary Level Education** at
Malilo Primary School, Moshi -Kilimanjaro.

SKILLS AND KNOWLEDGE

- Computer skills- MS word, MS Excel, MS power point, QuickBooks System, E-filing system and ITAX system.
- Ability to work under pressure with or without supervision
- Emotional intelligence skills
- Inter personal communication skills
- Ready and quick to learn new things

LANGUAGE PROFICIENCY

LANGUAGE	SPEAKING	WRITING	READING
ENGLISH	Very Good	Very Good	Excellent
KISWAHILI	Excellent	Excellent	Excellent

EXPERIENCE

Jan, 2022 – Dec, 2024: ACCOUNTANT OF GAZEM AFRICA COMPANY

Activities performed:

- Posting Daily Sales, Purchase and Expenses.
- Prepare Monthly Profit and Loss report and balanced sheet
- Suggest recommendation every monthly according to monthly report.
- Crosscheck shops stock.
- Filling return of income Value Added Tax and PAYE
- Update current stock and control it.

September/2020 – November/2020: FIELD PRACTICAL TRAINING at TANZANIA REVENUE AUTHORITY (TRA).

Activities performed

- Preparation Taxpayer Identification Number (TIN)
- Preparation and Issue of Demand Notices
- Preparation and Issue of Agency Notices
- Preparation of Tax Position and Issue of Tax Clearance Certificates
- E-filling return of SDL and PAYE

INTEREST AND HOBIES

Reading, Traveling, watching movies, interacting and Share idea with other.

REFEREES

Name: **DR. MNAKU H. MAGANYA**
Position: Lecturer, Public Finance and Head Research and Publications
Organization: Institute of Finance Management (IFM)
Address: Box 3918,
Place: Dar Es Salaam
Tel: +255 655 941 208
Email: mnaku.maganya@ifm.ac.tz

Name: **GODIFREY SHIRIMA**
Position: Director Manager
Organization: Gazem Africa Co. Ltd
Place: Kariakoo, Dar Es Salaam
Tel: +255 653 889 580
Email: shirima001@gmail.com

Name: **MR. CORNEL N. MLAY**
Position: Accountant
Organization: Tanzania Commercial Bank (TCB)
Address: P.O.BOX 9300,
Place: Dar Es Salaam
Tel: +255 716 019 693
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